

ACADEMIC SUPPORT GRANT APPLICATION

MMC FOUNDATION

P.O. Box 412 Marcus, IA 51035-0412

It is the intent of the MMC Foundation to make funds available for projects, programs, educational experiences, and instructional materials that will enhance the overall academic excellence of the MMCRU Schools and are beyond the scope of school district funds. Academic Support Grant Applications will be accepted by the MMC Foundation on an ongoing basis. Applications should be submitted to the building principal and then will be reviewed by the Foundation board during their regular meetings. The MMC Foundation board meets on 2nd Thursday of the month, September through May. The Foundation reserves the right to request additional information from all applicants.

The maximum grant award for any one application will be \$1500. All awards must be used for the proposed purpose or be returned to the Foundation. Funds may not be carried over to subsequent school years without prior consent of the Foundation. Proceeds of the Foundation grants may not be used for administrative purposes.

The Foundation will reimburse MMCRU Schools up to the amount of the approved grant, for expenses incurred by the school to acquire material(s) or to implement the proposal(s) that are the subject of the application(s) selected for funding. Successful applicants are to use the normal school procurement procedures to implement their proposal.

Name of person completing this application: _____

Email address and phone number: _____

Applicant's position with the MMCRU School: _____

Total cost of project, program or item to be funded: \$ _____

List other funding available if any: \$ _____

Amount of grant requested: \$ _____

If funded, when will disbursement be required: _____

Describe the project, program, experience, or item to be funded. Include information on how it will be used in your educational program/curriculum and what the specific benefit would be for students. Tell us why this request is important to you. If you need more space, feel free to add another page. **Please be specific in your request and attach documentation used to establish the cost. Documentation is required to be submitted with the application.** Please consider additional related costs such as processing and handling fees, freight or shipping costs, etc in your budget. It is not the intent of the MMC Foundation to pay for more than the approved grant amount.

Signature of person completing application: _____ **Date:** _____

I certify that the proposed program, project, experience, or item, which is the subject of this application, is in keeping with the educational goals of MMCRU Schools. If funded, inclusion in the curriculum or facilities of the MMCRU School is approved as proposed in this application.

Signature of MMCRU Principal: _____ **Date:** _____