

School Board FAQs

Are school board meetings public?

School board meetings are open meetings. This means that they are a meeting that is held in the public. However, they are not a public meeting. It is a business meeting of the school board in public.

How do I get an item on the agenda?

The tentative agenda for each board meeting will state the topics for discussion and action at the board meeting. The agenda is part of the public notice of the board meeting and will be posted and distributed.

You may request an item to be placed on the agenda by making the request to the superintendent prior to the drafting of the tentative agenda. The person making the request must state the person's name, address, purpose of the presentation, action desired and pertinent background information. Requests from the may be added to the tentative agenda at the discretion of the superintendent after consultation with eh board president. Requests received after the deadline may only be added to the agenda for good cause,

It is the responsibility of the board president and superintendent to develop the agenda for each board meeting.

What if I need to speak to the school board about an issue?

The board recognizes the importance of citizen participation in school district matters. In order to assure citizens are heard and board meetings are conducted efficiently and in an organized manner, the board will set time aside for citizen participation, either at a specific time during the meeting or during discussion of agenda items. Citizens wishing to address the board on a certain agenda item must notify the superintendent prior to the board meeting. Citizens wishing to present petitions to the board may do so at this time. The board, however, will only receive the petitions and not act upon them or their contents. The board has the discretion to limit the amount of time set aside for public participation.

If the pressure of business or other circumstances dictate, the board president may decide to eliminate this practice. The board president will recognize these individuals to make their comments at the appropriate time. The orderly process of the board meeting will not be interfered with or disrupted. Only those speakers recognized by the board president will be allowed to speak. Comments by others are out of order. If disruptive, the individual causing disruption may be asked to leave the board meeting.

Individuals who have a complaint about employees may bring their complaint to the board only after they have followed board policy addressing citizens' complaints. Students who have a complaint may only bring their complaint to the board after they have followed board policy addressing students' complaints.

Who do I contact if I have a complaint regarding personnel?

Although no member of the community shall be denied the right to petition the Board for redress of a grievance, complaints shall go through the proper administrative channels for solution before investigation or action by the Board. Exceptions are complaints that concern Board operations only. An individual who has a complaint concerning instruction, discipline, or learning materials shall present their complaints to school personnel in the order as indicated:

1. Teacher or direct staff member involved
2. Principal or other supervisor in the line of responsibility
3. Superintendent of Schools
4. The Board of Directors

Any complaint about school personnel will be investigated by the administration before consideration and action by the Board. The Board of Directors shall strongly encourage that this chain of appeal be followed. No appeal will be heard by the Board of Directors and no charges against the employees will be investigated or acted upon the Board unless reduced to writing, signed by the party bringing the same, and presented to the Board through the Superintendent of Schools.

How do I run for school board?

A term for school board is 4 years. If you wish to run for the school board, you must live in the district you wish to represent with the exception of an at-large position. If interested in running for a position, contact the Board Secretary for dates to file nomination papers with the County Auditor, and any questions concerning district boundaries.